

**PIONEER VALLEY YACHT CLUB, INC.**  
**P.O. Box 60602**  
**Longmeadow, MA 01116**  
**(413) 567-0258**

## **PIONEER VALLEY YACHT CLUB**

### **GENERAL RULES**

#### **I. NON-DISCRIMINATION POLICY**

It is the policy of the Pioneer Valley Yacht Club to conduct all business with members, employees, contractors and the public, and to operate and advance the purposes of the Club, without discrimination on the basis of race, color, religious creed, national origin, ancestry, age, sex, handicap, disability, or sexual orientation.

#### **II. CLUB PAYMENT POLICY**

1. It is the policy of the club that all members must pay their dues on time and it is strictly enforced. The club has several categories of fees as described below:

**a. Member Dues** are set by the Board of Governors annually. Payments are due at such times and on such terms as set forth in the membership application for each year in question. Individuals who have been PVYC members for 10 or more years and are 65 years of age or older are entitled to a \$50 reduction in the annual membership fee and are exempt from the committee work requirement.

**b. Mooring, Beach and Slip Fees** are set by the Board of Governors annually. Payments are due at such times and on such terms as set forth in the membership application for each year in question. A member may keep the same mooring or slip year after year if his or her fees are paid on time.

**c. Boatyard Storage Fees** are set by the Board of Governors annually. Payments are due at such times and on such terms as set forth in the membership application for each year in question.

**d. Locker Fees** are set by the Board of Governors annually. Payments are due at such times and on such terms as set forth in the membership application for each year in question.

2. One-year leave of absence may be granted to members upon request by January 31st of each year. Such requests are subject to approval by the Board of Governors. While on leave of absence, moorings and slips are forfeited. A returning member must go on the wait list for moorings and slips again.. If you have been a member within the last three years, the initiation fee is not required to renew membership.

3. No launching, slip or mooring rentals, facility usage, or services of any kind will be provided until the member dues, assessments and fees are paid in full.

### III. WORK POLICY

1. All members will be assigned to a committee by the Commodore in conjunction with the committee chairs.
2. All memberships (family or individual) are required to work a minimum of fifteen (15) hours per year. Members who are 75 years of age or older are exempt from the committee work requirement as are those members who have been club members for 10 years or more and are age 65 or older.
3. Work hours will be documented by the committee chair.
4. Failure to work the minimum hours will result in an assessment of \$ 30.00 per hour.
5. Members can take the option of not working on a committee by paying an assessment of \$450.00 (\$30.00 per hour) at the beginning of the year.
6. Work parties in the spring and fall will be for those members whose committees have work that day. Participation at the work parties will be determined by the Committee Chairs.

### IV. WATERFRONT RULES

1. The face of the main dock is to be used for taking on and discharging passengers only. Stops should be limited to a maximum of fifteen (15) minutes.
2. No boats should be left on docks overnight except in an emergency and then only with permission of the Dockmaster.
3. Any boat violating docking regulations will be towed away at the owner's risk and expense.
4. When docking, boats should proceed up current and secure as far as possible on the current end of the dock, leaving room for other boats to come in astern.
5. The speed limit in the mooring and dock area is 5 MPH maximum. This rule will be strictly enforced. The Dockmaster or his/her designee on duty has complete control.
6. Cars and trailers must clear the ramp immediately after unloading. Use parking area designated. Boats may be cleaned next to the wash down area near the pool; however, boats must be removed expeditiously from this area and parked in the boatyard storage area or trailered from the club property.
7. Dinghies must be moored or stored in the dingy area only.
8. Children under 12 years of age must wear life preservers (PFDs) on docks. They must be accompanied by adult club members. No horseplay or running will be permitted on the docks.
9. Visiting yachts and crew shall be extended all privileges of the club for not more than two (2) weeks unless otherwise designated by the Commodore.
10. A suitable mooring is required for any boat left in the waterfront area over 24 hours.
11. Members must consult the Dockmaster for assignments of slips or moorings. Unless advised differently by the Dockmaster, slip or mooring location is "first come, first served" based on when the slip or mooring fee is paid (refer to the Club Payment Policy).
12. **Boat Size Limit:** Effective January 1, 2016 no boat that is longer than 22 feet or wider than 8 feet will be eligible for a slip assignment at the PVYC. The recommended boat size is no larger than 20 feet x 8 feet. Members as of the 2015 season who have a larger boat and an assigned slip are grandfathered as long as they continue to own that boat. (Adopted by the BOG 8/15)
13. No swimming is permitted from the PVYC docks or boat ramp. (Adopted by the BOG 7/18))

## **Dock Wait List and Dock Assignment Policy . (Adopted by BOG on 2\_15\_17)**

***Wait Lists For All Four Sections of Docks:*** Separate Wait Lists exist for all four sections of docks (North, Mid, South, Inside South). Every member has the right to have his/her name on each of these lists. There is currently a wait list for all sections of docks. These lists will be posted annually by the Dock Master or designee. The lists will be posted in the club house once it's finalized for all to view.

### **Policy:**

- 1) On or about May 15th each year the Dock Master or designee will notify the next person on a wait list of an opening at a specific slip. That person has a choice to take that slip or pass on it. If that person chooses to pass on a slip within that section of dock two seasons in a row his/her name will go to the bottom of that specific dock list. The Dock Master or designee will then work his/her way down the wait list until it is filled. Two emails and two phone calls will be made to those on the wait lists for confirmation if you accept or reject the assigned slip. If there is no response within 72 hours the next person will be contacted. (It is important to keep the Commodore and Dock Master updated if your contact information changes. This is a very time consuming process.
  - 2) If the slip is accepted and the member has a boat they must have the boat in the slip within 30 days of the acceptance date. If the member does not have their boat in the slip by this date, permission to delay must be approved from the Dock Master. If not, the slip will be offered to the next person on the wait list to sublet for that year only.
  - 3) If a person chooses to take the slip offered, but does not have a boat, he/she has one full season to purchase a boat and have it in that slip by May 30th the year following acceptance of the slip. The boat must be registered in the slip renter's name. (A copy of the registration may be requested to verify ownership). If by May 30<sup>th</sup> of that second season the slip renter does not have a registered boat they will lose that slip and go to the bottom of the list. Requests for an extension may be granted by the Dock Master for special circumstances.
  - 4) If a member takes that slip and does not have a boat the Dock Master reserves the right to sublet the slip @ \$40.00/month to be paid to the assigned slip renter. This subletting will occur by the Dock Master through the wait lists for that section of dock. This will only occur for the first season you are assigned the slip. If the renter does not have a boat by May 30<sup>th</sup> the following season the slip will be offered to the next person on the list. The person who initially rented the slip will then go to the bottom of that list. If no member who is currently on the wait list is interested in subletting, then and only then, may the renter sublet or let someone not on the wait lists use the slip. The Dock Master needs to be notified if this occurs and any sublet fee must be less than or equal to the slip fee charged by the club.
  - 5) Prior to assignments of open slips, members who are already assigned to that section of dock will be given first preference to change their slip. This request must be sent to the Dock Master in writing via email to ensure transparency. The requests will be documented in the order in which the Dock Master receives the request. This list will be maintained by the Dock Master.
  - 6) If a member who has a slip takes a Leave of Absence then he/she forfeits their slip. If a member who is on the wait list(s) takes a leave of absence then he/she is removed from the wait list(s). Adopted by the BOG on 5/14/18)
14. Members using the club dingy must return it to its proper area immediately after use. Members cannot leave the club dingy on their mooring. Oars must be returned to the locker room at the end of the day. **DO NOT LEAVE THEM IN THE DINGY.**
  15. All boats shall be operated and equipped in compliance with current applicable rules and regulations of the State and Federal Government pertaining to watercraft operating on the Connecticut River.
  16. No power lines, hoses or mooring lines shall be used in such a way as to create a hazard.
  17. Charcoal fires of any kind are not permitted on docks or moored boats. The club does not permit the dumping or discharge of any material what so ever into the Connecticut River. The club provides adequate disposal facilities.
  18. Household pets are permitted on boats but not on club property except when transporting the pets to the boats; dogs must be leashed. Owners are responsible for clean up after their pets. No pets in the clubhouse or pool area at any time.

19. Modifications or additions to docks, water systems, electrical services, equipment, and other dock and boatyard facilities are not permitted unless authorized by the Dock Committee.
20. Gas and other fuel can only be carried on the docks in approved vented containers. Portable gas tanks must be removed from the boat and put on the dock or shore for fueling. Boats with built in tanks can be fueled on the boat only with an approved container.
21. Users of docks, as with all club property, are at the users' risk. The Pioneer Valley Yacht Club, Inc., assumes no responsibility for user's loss or injury.
22. Owner or owners must list their vessels on the membership application and include a description and registration of the yacht.
23. At no time are extension cords to be left unattended when laid out on the docks or through the water. This includes cords in use or unplugged from the power source. Cords are to be run to boats in a manner so that members/guests can not trip over them.
24. Extension cords are to be rated for outdoor usage.
25. Extension cords are to be free of splices in their entire length, other than the receptacle ends.
26. All extension cords are to be of 3 wire construction and have all receptacle pins intact.

## **V. GROUNDS RULES**

1. All vehicles must be parked in designated parking areas. Boats and trailers must be parked in the boatyard, not in the parking lot or next to the ramp or swimming pool.
2. Waste and rubbish shall be deposited in proper receptacles. Members are expected to empty full trash receptacles and pick up other's trash. Remember, the club does not hire people to do this. "We" do it ourselves.
3. Use of picnic tables shall be limited to two hours by any member during high usage periods.
4. Persons using picnic areas must see that the areas are cleaned up before leaving. Club athletic equipment must be returned to the Club House after use.
5. On club grounds, all vehicles and operators must meet all legal minimum requirements of the State of Massachusetts.
6. To prevent misuse of club privileges, the Board of Governors has decided that members may bring in the same guests (parents, children, relatives, friends, etc.) onto the grounds/picnic area twice a month. Other sponsorship usage associated with a member's business, occupation, or similar activities must be approved and prearranged by the Commodore or the Commodore's delegate.
7. Club members are responsible for their guests at all times.
8. In order to protect the safety of all members, no person under the age of 16 is allowed on PVYC property (clubhouse, yard, waterfront, boat docks, swimming pool, boatyard, etc.) at any time unless he/she is accompanied by a parent or guardian designated by the parent. (Approved by the BOG 3/4/14)

## **VI. HOUSE RULES**

1. Members introducing guests shall be responsible for them.
2. Keys to club facilities shall be restricted to members or employees of the club.
3. Any person leaving the Club House unoccupied shall turn off lights and lock all outside doors.
4. Members are expected to keep the Club House clean. This means the kitchen, restrooms, locker rooms, as well as the main Club House area.
5. The Club House shall be open to all members at all times.
6. Members will be charged with damages which they or their guests may cause, as determined by the House

Committee.

7. Members and guests will be required to maintain proper decorum and to observe all club regulations so that the Pioneer Valley Yacht Club can function in the best interests of all.

8. No gasoline or tanks will be stored in the Club House.

9. Members are responsible for taking alcoholic beverages off the property, and no alcoholic beverages are to be left on the club property overnight.

10. No member or guest is to stay overnight in the clubhouse without the express permission of the Commodore.

11. No wet bathing suits are permitted in the clubhouse.

12. No smoking is permitted in the clubhouse, porch, or pool area at anytime or in the pavilion during club functions. Smoking is also prohibited in the following areas:

- within 25 feet of the main clubhouse doors at any time during the year
- in the pavilion from 8 am to 8 pm during the season beginning and ending with the docks going in and out
- within 25 feet of the pool entrance or in front of the pavilion, i.e. east of the flagpole, at any time when the pool is open
- The term 'smoking' includes the use of e-cigarettes. (Approved by BOG 7/14).
- An area located under the trees at the North end of the PVYC property on the river side has been designated by the Board to be used during all PVYC social events. (approved 8/8/16).

The map of no smoking areas is at [file:///C:/Users/Mary/sitebuilder/sites/pvyc2015/files/No\\_Smoking\\_Areas.pdf](file:///C:/Users/Mary/sitebuilder/sites/pvyc2015/files/No_Smoking_Areas.pdf)

13. Except as noted below, members may bring no more than 4 adult guests at a time Friday, Saturday or Sunday all year round. Members should contact the Commodore with any request for an exception.

14. Members may reserve the clubhouse and/or pavilion for an event as outlined at <http://www.ourpvyc.net/reference.html>

15. The facilities of the Pioneer Valley Yacht Club, Inc. are not available for rental to nonmembers or organizations.

16. Use of the clubhouse and pavilion is defined as any gathering, meal or party taking place on clubhouse property. It does not include the transition of guests from the parking lot to a member's boat or the discrete use of the washrooms.

17. No person under the age of 18 is allowed on the PVYC property after 9:00 p.m. unless accompanied by an adult member. (Adopted by BOG on 6/14/10)

18. No PVYC property is to be removed from the clubhouse or grounds without the express permission of the Commodore. (Adopted by BOG on 2/9/15)

## **VII. POOL RULES**

1. The pool area shall be open only when a qualified person is on lifeguard duty, as approved by the Pool Committee. The opening and closing times for the pool shall be posted at the club property. No one is allowed in the pool area (inside the gate) when the pool is closed.

2. No diapers in the main pool. Children wearing swim diapers ("swimmies") may go in the kiddie pool.

3. Food is not allowed in the pool area at any time. (Except for lifeguards) This rule will be strictly enforced for health, cleanliness and safety reasons. Beverages in cans and in paper cups are allowed into the pool area. No alcoholic beverage is allowed in the pool area at any time.

4. Children under the age of 18 shall leave the pool for 15 minutes every hour, on the hour, or at any time the person in charge shall designate.
5. All orders of the person in charge shall be obeyed AT ONCE AND WITHOUT QUESTION.
6. A sustained blast of the whistle by the person in charge is the signal for all persons to leave the pool IMMEDIATELY.
7. No food or wet bathing suits may be kept in lockers. Padlocks shall be removed from the lockers at the end of the season.
8. All members must shower before entering the pool. If suntan oil is used between swims, one must shower before going into the pool.
9. No running or horseplay is permitted.
10. No ball playing is allowed in the pool.
11. Parents must accompany children while in the small pool. The person in charge does not watch this pool.
12. All persons must be out of the pool area at least fifteen (15) minutes before closing time.
13. No smoking is permitted in the pool area or within 25 feet of the pool entrance.
14. All children under 16 who are in the pool area must be accompanied by their parent(s), or by an adult with the permission of the parent(s). Non swimmers wearing swim aids are prohibited from entering the deep end of the pool. The 4 inch wide black stripe on the walls and bottom of the pool, along with floats across the width of the pool indicate the separation between shallow and deep areas of the pool. Additionally, any child requiring swim aids must be accompanied by a parent or guardian who is in the water with him or her at all times.
15. All applicable guest fees must be paid directly to the lifeguard upon arrival at the pool. Members may bring the same adult guest (parents, relatives, friends, etc.) no more than twice a month. The same child guest 14 and under may be brought no more than 4 times a month.
16. ALL MEMBERS AND GUESTS MUST SIGN IN.
17. The use of the pool and its facilities, as with all club property and equipment, is at the risk of the user. Pioneer Valley Yacht Club, Inc., assumes no responsibility for risks associated with swimming or the use of the club's property and equipment.

### **VIII. BOATYARD**

The following rules apply to all members with boats/trailers in the boat yard. Since periodic maintenance of the boatyard is needed, the following rules will apply. If these rules are not followed, the member can be asked to remove their property from the club.

1. Boats stored in the boatyard year after year must be presentable and moveable.
2. Due to space limitations, a member may have no more than 2 trailered boats on the PVYC property at any time. (Adopted by BOG on 1/12/15)
3. All trailers are to be kept in a serviceable manner at all times to facilitate moving them. This means that tires must be kept inflated, hitch assemblies must be in working order and boats are to be properly secured to the trailer.
4. All **parked** trailers will be clearly marked with the owners name on the tongue of the trailer for easy identification.
5. All chemicals used by members for boat maintenance shall be properly handled, contained and stored. All chemicals shall be removed from the club property after use.
6. If possible, owners will be given a 48-hour notice that their trailer is to be moved. This notice will consist of a phone call with instructions for the owner. If the owner cannot be reached or does not reply to a message, the boatyard

committee can move the boat/trailer with no liability to the club/committee. In the event of flood conditions on the river, boats/trailers will be moved at the discretion of the club with no prior call to the owner. Boat owners are reminded that the river levels can change dramatically after a storm. The rule of thumb is one inch of rain above the MASS Pike equals a foot of water for the club within a 24 hour period.

7. No vehicle/trailer combinations are to be left in the boat yard or parking lot. This includes both short term and extended parking.